



SITAL
LEASING AND FINANCE LIMITED
(An ISO 9001 : 2008 Certified Company)

CIN : L65910HR1983PLC050169
Website : sitalleasingfinance.com
Mob. : +91-9891709895, +91-8010797136
E-mail : sitalleasing83@gmail.com, sitalleasing@gmail.com

Regd. Off. :
322, 3rd Floor, SS Plaza Commercial Complex
Mayfield Garden, Sector-47
Gurgaon, Haryana - 122001

Date: 17th July, 2018

To,

**The Head- Listing & Compliances
Metropolitan Stock Exchange of India Limited
Vibgyor Towers, 4th floor, Plot No C 62, G - Block,
Opp. Trident Hotel, Bandra Kurla Complex, Bandra (E),
Mumbai – 400 098**

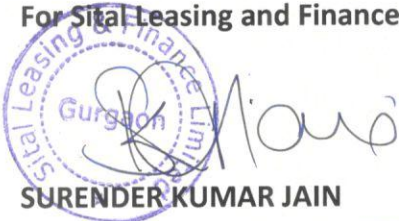
Sub: Submission of Reconciliation of Share Capital Audit Report under Regulation 55A of SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended on 30th June, 2018. (SYMBOL: SITAL)

Dear Sir,

With reference to Regulation 55A of the SEBI (Depositories and Participants) Regulations 1996, please find herewith enclosed the Reconciliation of Share Capital Audit Report for the quarter ended on 30th June, 2018.

You are requested to take the above on your records and acknowledge the same.

For Sital Leasing and Finance Limited



SURENDER KUMAR JAIN

(Managing Director)

DIN: 00530035

Place: New Delhi



CHIRAG & ASSOCIATES

COMPANY SECRETARIES

A/29, GF, Near Saraswati Garden,
Ramesh Nagar, New Delhi - 110015

Email: fcs.chirag@gmail.com

Ph. +91-9992426711, 8950449062

RECONCILIATION OF SHARE CAPITAL AUDIT

1.	For the Quarter Ended		30.06.2018
2.	ISIN		INE341001029
3.	Face Value		Rs. 1/-
4.	Name of the Company		SITAL LEASING AND FINANCE LTD
5.	Registered office Address		Office No. 322, 3rd Floor, Plaza Commercial Comple Mayfield Garden, Sector-47 Gurgaon, HR - 122001
6.	Correspondence office Address		16/121-122, JAIN BHAWAN, FAIZ ROAD KAROL BAGH, NEW DELHI - 110005
7.	Telephone Nos.		8800446397
8.	Email Address		sitalleasing83@gmail.com
9.	Name of the Stock Exchanges where the Company's securities are listed:		Metropolitan Stock Exchange of India Limited
		Number of Shares	% of total Issued Capital
10.	Issued Capital	612573750	100
11.	Listed Capital (as per Company Record)	612573750	100
12.	Held in dematerialized form in NSDL	163522655	26.69
13.	Held in dematerialized form in CDSL	354254295	57.83
14.	Physical	94796800	15.48
15.	Total No. of Shares(12+13+14)	3997000	100
16.	Reasons for differences if any, between (10 & 11), (10 & 15), (11 & 15)	No Difference	



17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin. appr. pendin for SE (Specify Names)

*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify).

18.	Register of Members is updated	Yes
19.	Reference of previous quarter with regards to excess dematerialization shares, if any.	Nil
20.	Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why ?	N.A

21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	0	0	
Pending for more than 21 days	0	0	

22.	Name, Telephone & Fax No. of the Compliance Officer of the Co.	Mr. Surender Kumar Jain (Managing Director) Add : 555 , Double Storey, New Rajendra Nagar, New Delhi - 110060 Ph. No. : 8800446397 E-mail id : sitalleasing83@gmail.com
23.	Name, Address, Tel. , Regn. no. of the Auditor	Chirag & Associates CP No. : 18463 Add : A/29, Near Saraswati Garden, Ramesh Nagar, New Delhi – 110015 E-mail : fcs.chirag@gmail.com M . No. : 9992426711
24.	Appointment of common agency for share registry work (name & address)	Skyline Financial Services Pvt. Ltd Add : D-153/A, 1st Floor, Okhla Industrial Area Phase-I, New Delhi, Delhi - 110020 Tel. No. : 011-26812682 E-mail : viren@skylinerta.com Website : www.skylinerta.com



25.	Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE,)	Nil
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For Chirag & Associates
(Company Secretaries)

Chirag Singla



Chirag Singla
(Prop.)
M. No. 50931
C. P. No. 18463

Place: New Delhi
Date: 17/07/2018