



**SITAL**  
LEASING AND FINANCE LIMITED  
(An ISO 9001:2015 Certified Company)

CIN : L65910HR1983PLC050169  
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E-mail : sitalleasing83@gmail.com, sitalleasing@gmail.com

**Regd. Off. :**  
322, 3rd Floor, SS Plaza Commercial Complex,  
Myfield Garden, Sector-47,  
Gurugram, Haryana - 122001

**Date: January 04, 2023**

**To,**  
**The Head Listing & Compliance**  
**Metropolitan Stock Exchange of India Limited**  
**205(A), 2nd floor, Piramal Agastya Corporate Park**  
**Kamani Junction, LBS Road, Kurla (West), Mumbai-400070**

**Subject: Prior Intimation of the Board Meeting as per Regulation 29 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 to consider and approve the unaudited Financial Results for the Quarter ended on 31st December, 2022.**

Dear Sir,

With reference to the above-mentioned subject, we hereby inform you that the Meeting of the Board of Directors of the Company will be held on **Thursday, 12<sup>th</sup> day of January, 2023 at 03:30 P.M.** at the Corporate office of the Company at 16/121-122, Jain Bhawan, Faiz Road, Karol Bagh, New Delhi 110005 to consider and approve the unaudited Financial Results along with Limited Review Report submitted by statutory Auditor of Company for the Quarter ended on 31<sup>st</sup> December, 2022 and consider any other business, if any, which may be placed before the board with the permission of the chairperson.

Further, as intimated by our letter dated December 31, 2022, the trading window in terms of Company's Code of Conduct for prevention of Insider Trading and SEBI (Prohibition of Insider Trading) Regulations, 2015 was closed with effect from January 01, 2023 until the completion of 48 hours after the declaration of un-audited Financial Result for the ended on December 31, 2022.

You are requested to take the above on your records and acknowledge the same.

Thanking You,  
Yours Faithfully,

**For and on behalf of**  
**SITAL LEASING AND FINANCE LIMITED**

For SITAL LEASING AND FINANCE LTD.

Auth. Signatory/Director

**ANIL PRAKASH**  
**(Director)**  
**DIN: 05187809**