



CIN : L65910HR1983PLC050169  
Website : sitalleasingfinance.com  
Mob. : +91-9891709895, +91-8800443697  
E-mail : sitalleasing83@gmail.com, sitalleasing@gmail.com

**SITAL**  
LEASING AND FINANCE LIMITED  
(An ISO 9001:2015 Certified Company)

**Regd. Off. :**  
322, 3rd Floor, SS Plaza Commercial Complex,  
Myfield Garden, Sector-47,  
Gurugram, Haryana - 122001

**Date: 27/01/2025**

To,  
The Head Listing & Compliance  
Metropolitan Stock Exchange of India Limited  
205 (A), 2nd Floor, Piramal Agastya Corporate Park  
Kamani Junction, LBS Road, Kurla (West), Mumbai-400070.

**SYMBOL CODE: SITAL (SITAL LEASING AND FINANCE LIMITED) EQ-ISIN-  
INE341O01029**

**Subject; Submission of Reconciliation of Share Capital Audit Report under Regulation 76 of  
SEBI (Depositories and Participants) Regulations, 2018 for the quarter ended on 31<sup>st</sup>  
December, 2024.**

Dear Sir/Madam,

With reference to Regulation 76 of the SEBI (Depositories and Participants) Regulations 2018, please find herewith enclosed the Reconciliation of Share Capital Audit Report for the quarter ended on 31<sup>st</sup> December, 2024.

You are requested to take the above on your records and acknowledge the same.

**For and on behalf of Board of Directors of  
Sital Leasing and Finance Ltd**

**Surendra Kumar Jain  
(Managing Director)  
DIN: 00530035**

**Place: New Delhi**

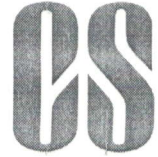
# Parul Agrawal & Associates.

## Company Secretaries

Add : 8/2 ,3rd Floor West Patel Nagar Delhi-110008

M. No. +91-9554649629

Email : [csparulagwl@gmail.com](mailto:csparulagwl@gmail.com)



Dated: 27.01.2025

To,

Metropolitan Stock Exchange of India Limited (MSEI)  
205 (A), 2nd Floor, Piramal Agastya Corporate Park  
Kamani Junction, LBS Road, Kurla (West), Mumbai-400070.

**SYMBOL: SITAL (SITAL LEASING AND FINANCE LIMITED) INE341O01029.**

Dear Sir/Madam(s),

**Subject: Reconciliation of Share Capital Audit of Sital Leasing and Finance Ltd.**

Pursuant to Regulation 76 of the SEBI (Depository and Participant) Regulation, 2018 (erstwhile Regulation 55A of the SEBI (Depository and Participant) Regulation, 1996. Please find enclosed herewith a Reconciliation Share Capital Audit by the Practicing Company Secretary for the Quarter ended **31<sup>st</sup> December, 2024** with regard to reconciliation of the total admitted Capital with the Depository and total issued and listed capital.

Thanking you

For Parul Agrawal & Associates  
Peer Review Certificate No. 3397/2023



CS Parul Agrawal  
C.P. No. 22311

Membership No. A35968  
UDIN: A035968F003797924

Date: 27.01.2025

Place: New Delhi

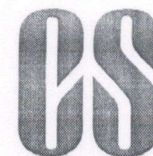
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### RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1. For Quarter Ended	<b>31.12.2024</b>					
2. ISIN	INE341O01029					
3. Face Value	Rs. 1/- per share					
4. Name of the Company	Sital Leasing and Finance Ltd					
5. Registered Office Address	Office No. 322, 3 <sup>rd</sup> Floor, S.S. Plaza Commercial Complex, Mayfield Garden, Sector – 47, Gurgaon – 122001.					
6. Correspondence Address	Office No 322, 3 <sup>rd</sup> Floor Plaza Commercial Comple Mayfield Garden, Gurgaon, Gurgaon, Basai Road, Haryana, India, 122001					
7. Telephone & Fax Nos.	Phone No.8800446397 and Fax number- Not available					
8. Email address	<a href="mailto:sitalleasing83@gmail.com">sitalleasing83@gmail.com</a>					
9. Name of the Stock Exchanges where the company's securities are listed	Metropolitan Stock Exchange					
	Number of Shares	% of Total issued Capital				
10. Issued Capital	61,25,73,750	100%				
11. Listed Capital (Exchange-wise) (As per company Record)	61,25,73,750	100%				
12. Held in Dematerialized form in CDSL	39,47,26,075	64.44%				
13. Held in Dematerialized form in NSDL	13,58,48,875	22.17%				
14. Physical	81998800	13.39%				
15. Total No. of Shares (12+13+14)	<b>61,25,73,750</b>	<b>100%</b>				
16. Reasons for difference if any, between (10&11),(10&15),(11&15)	N.A.					
17. Certifying the details of changes in Share capital during the quarter under consideration as per Table below:						
Particulars	No. of Shares	Applied/ Not applied For listing	Listed on Stock Exchanges (Specify Names)	Whether Intimated to CDSL	Whether Intimated To NSDL	In-Principle Approval Pending for SE(specify Name)
NA	NA	NA	NA	NA	NA	NA
18. Register of Members is update (Yes/No) If not, updated up to which date				Yes		
				N.A.		
19 Reference of previous quarter with regards to excess Dematerialized shares, if any				N.A.		
20. Has the Company resolved the matter mentioned in point no .19 above the current quarter? If not reason why?				N.A.		
21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of request pending beyond 21 days with the reasons for delay in the quarter:						
Total No. of demat requests	No. of requests	No. of shares	Reason for delay			
Confirmed after 21	NIL	NIL	N.A.			



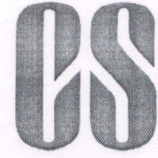
# Parul Agrawal & Associates.

## Company Secretaries

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days			
Pending for more than 21 days	NIL	NIL	N.A.
22. Name, Telephone & Fax No., of the Compliance Officer of the Co.	Ms. Deepa Garg Company Secretary cum Compliance officer		
	Telephone No. 011-3206078 and Fax number- Not available		
23. Name, Address, Tel. & Fax No. , Registration no. of the certifying CA/Company Secretary	Ms. Parul Agrawal 8/2 ,3rd Floor West Patel Nagar Delhi-110008 (Mob. No. – 9554649629) CP- 22311		
24. Appointment of common agency for share registry work, if yes (Name & Address)	Bigshare Services Pvt. Ltd E-3 Ansa Industrial Estate, Saki Vihar Road, Saki Naka, Mumbai MH 400072.		
25. Any other detail that the CA/CS May like to provide (e.g. BIFR company, delisting from SE)	NIL		

For Parul Agrawal & Associates  
Peer Review Certificate No. 3397/2023



Date : 27.01.2025

Place: New Delhi

UDIN: A035968F003797924

CS Parul Agrawal  
C.P. No. 22311  
Membership No. A35968