

RECONCILIATION OF SHARE CAPITAL AUDIT

| | | | |
|---|---|--|--------------------------------------|
| 1. For Quarter Ended | : | 30 th September, 2017 | |
| 2. Face Value | : | Rs. 1/- | |
| 3. ISIN | : | INE341001029 | |
| 4. Name of the Company | : | Sital Leasing and Finance Limited | |
| 5. Registered Office of the Company | : | Office No. 322, 3 rd Floor, S.S.Plaza Commercial Complex, Mayfield Garden Sector-47, Gurgaon-122001 | |
| 6. Correspondence Address | : | 16/121-122, Jain Bhawan, Faiz Road, Karol Bagh, New Delhi-110005 | |
| 7. Telephone No. | : | 9891709895 | |
| 8. E-mail Address | : | sitalleasing83@gmail.com | |
| 9. Name of the Stock Exchange where the Company's Securities are listed | : | Delhi Stock Exchange Limited Metropolitan Stock Exchange of India Limited | |
| | | Number of Shares | % of Total Issued Capital |
| 10. Issued Capital | : | 612573750 | 100.00 |
| 11. Listed Capital (as per company records) | : | 612573750 | 100.00 |
| 12. Held in dematerialised form in NSDL | : | 163496365 | 26.69 |
| 13. Held in dematerialised form in CDSL | : | 354280585 | 57.83 |
| 14. Physical | : | 94796800 | 15.48 |
| 15. Total No. of Shares (12+13+14) | : | 612573750 | 100.00 |
| 16. Reasons for differences if any, between (10 & 11), (11 & 15) | : | N.A. | |



17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

| Particulars | No of Shares | | Applied / Not Applied for Listing | Listed on Stock Exchanges (Specify Names) | Whether intimated to CDSL | Whether intimated to NDSL | In-Principle Approval Pending for SE (Specify Names) |
|-------------|--------------|-------|-----------------------------------|---|---------------------------|---------------------------|--|
| | Before | After | | | | | |
| - | - | - | - | - | - | - | - |

*** Right, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buy Back, Capital Reduction, Forfeiture, Any other (to specify)

18. Register of Member is updated : Yes

19. Reference of previous quarter with regards to excess dematerialization shares, if any : Nil

20. Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why? : N.A.

21. Mentioned the total no. of request, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

| Total No. of Demat Requests | No. of Requests | No. of Shares | Reasons for delay |
|-------------------------------|-----------------|---------------|-------------------|
| Confirmed after 21 Days | 0 | 0 | N.A. |
| Pending for more than 21 Days | 0 | 0 | N.A. |

22. Name, Address, E-mail & Telephone no. of the Compliance Officer of the Company : Rainy Jain
(Company Secretary)
Tel No: 9891709895
E mail Id: sitalleasing83@gmail.com
Address: 16/121-122, Jain Bhawan, Faiz Road, Karol Bagh, New Delhi-110005

23. Name, Telephone No. : Nikhil Jain & Associates
Regn. No. of the Auditor : CP. No. : 17727
1/283, SF-1, Vaishali, Ghaziabad
Uttar Pradesh-201010.
Email: nikhiljain2120@gmail.com
Mobile No.: 9654787411



**Nikhil Jain and Associates
Company Secretaries**

**1/283, SF-1, Vaishali,
Ghaziabad-201010**

24. Appointment of Common Agency for shares registry for shares registry work, if yes (name & address) : Bigshares Services Pvt. Ltd.,
4E/8, First Floor, Jhandewalan, Extension, New Delhi-110055.
Tel. No.: 011-23522373
bssdelhi@bigshareonline.com

25. Any other details that the auditor may like to provide (e.g. BIFR Company, delisting from SE,) : N.A.

For Nikhil Jain & Associates
(Company Secretaries)



**Nikhil Jain
(Proprietor)
C.P. No.: 17727**

**Date: 16.10.2017
Place: Ghaziabad**