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**SITAL**  
LEASING AND FINANCE LIMITED  
(An ISO 9001 : 2015 Certified Company)

**Regd. Off.:**  
322, 3rd Floor, SS Plaza Commercial Complex,  
Mayfield Garden, Sector-47,  
Gurugram, Haryana - 122001

**Date: 30<sup>th</sup> December, 2021**

**To**

**The Head Listing & Compliance  
Metropolitan Stock Exchange of India Limited  
Vibgyor Tower, 4<sup>th</sup> floor, Plot no. C- 62, G- Block  
Opp. Trident Hotel Bandra Kurla Complex,  
Bandra (E), Mumbai-400098**

**Subject: Intimation of Closure of trading window as per Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 for the quarter ended on 31<sup>st</sup> December, 2021. (SYMBOL: SITAL)**

Dear Sir/Madam,

We Request a reference to " Codes of fair Disclosure and Conduct " ("Code") read with Company's Code of Conduct for Prevention of Insider Trading framed in accordance with SEBI (Prohibition of Insider Trading) Regulations, 2015 as amended from time to time,

We would like to inform you that the trading window of the Company shall remain closed for all Designated Persons and specified Connected Person of the Company to deal in Securities of the Company with immediate effect till the completion of 48 hours after the declaration of unaudited Financial Results of the Company for the quarter ended on 31st December, 2021. The date of meeting of the Board of Directors to approve the unaudited financial results of the Company for the quarter ended on 31st December, 2021 will be informed in due course.

We request you to take a note of this in your record.

**For and on behalf of  
SITAL LEASING AND FINANCE LIMITED**

**For SITAL LEASING AND FINANCE LTD**

  
**Director/Authorised Signatory**

**Surendra Kumar Jain  
(Managing Director)  
DIN: 00530035**