



SITAL

LEASING AND FINANCE LIMITED
(An ISO 9001 : 2015 Certified Company)

CIN : L65910HR1983PLC050169
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Regd. Off.:
322, 3rd Floor, SS Plaza Commercial Complex,
Mayfield Garden, Sector-47,
Gurugram, Haryana - 122001

Date: - 22.01.2021

To

**The Head-Listing & Compliances
Metropolitan Stock Exchange of India Limited
Vibgyor Towers, 4th floor, Plot No C 62, G - Block,
Opp. Trident Hotel, Bandra Kurla Complex, Bandra (E),
Mumbai - 400098**

Subject:- Advance Notice for Board Meeting as per Regulation 29 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for approving the Unaudited Financial Results for quarter ended on 31st December, 2020. (SYMBOL: SITAL)

Dear Sir,

With reference to the above mentioned subject, we hereby inform you that the Board Meeting of the Company will be held on **Friday, 29th January, 2021 at 04:00 P.M.** at the corporate office of the Company to consider and approve the Unaudited Financial Results as per Regulation 33 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 of the Company for the quarter ended on 31st December, 2020 and to consider any other matter with the permission of chair if any.

Further, the company has already closed the trading window for the Insiders covered under the company's "Code of Conduct to Regulate, Monitor & Report Trading by Insiders w.e.f 29.12.2020 till the completion of 48 hours after the declaration of Unaudited Financial Results of Company in accordance with SEBI (PIT) Reg. 2015 in Ref. No. LIST/COMP/01/2019-20 Dated April, 02, 2019.

Thanking You

Yours Faithfully

**For and on behalf of
SITAL LEASING AND FINANCE LIMITED**



**Nishu Jain
Company Secretary**