



SITAL

LEASING AND FINANCE LIMITED
(An ISO 9001 : 2015 Certified Company)

CIN : L65910HR1983PLC050169
Website : sitalleasingfinance.com
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Office No. : 322, 3rd Floor, SS Plaza Commercial Complex
Mayfield Garden, Sector-47
Gurgaon, Haryana - 122001

Regd. Off. :

Date: - 30.10.2018

To

The Head-Listing & Compliances
Metropolitan Stock Exchange of India Limited
Vibgyor Towers, 4th floor, Plot No C 62, G - Block,
Opp. Trident Hotel, Bandra Kurla Complex, Bandra (E),
Mumbai - 400098

Sub:- Advance Notice for the Board Meeting as per regulation 29 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 to consider the Unaudited Quarterly Financial Results for the quarter and half-year ended on 30th September 2018 and closure of Trading window under company's code of conduct and to consider any other business if any.

Dear Sir,

With reference to the above subject, the complete details of the above subject, regarding Board Meeting and closing of Trading window are as under:-

| Detail of Board Meeting | | Detail of Trading Window |
|-------------------------|---|--|
| Place | 16/121-122, Jain Bhawan Faiz Road W.E.A Karol Bagh New Delhi - 110005 | 31-10-2018 to 14-11-2018 (Both days included) |
| Date | 12-11-2018 | |
| Time | 11:30 A.M. | |

You are requested to take the above on your records and acknowledge the same.

For Sital Leasing and Finance Limited

Surendra Kumar Jain
(Managing Director)

DIN: 00530035

Address: 555, Double Story Market
New Rajinder Nagar New Delhi 110060